

ELGIN PARKS & RECREATION ADVISORY BOARD

Thursday, June 16<sup>th</sup>, 2022 | 5:30 PM CST

Elgin Public Library Civic Center

404 N Main St, Elgin, TX 78621

**I. Call to Order**

Meeting was called to order at 5:45 PM by Chair, Katherine Salmon.

Members Present:

Amy Miller (City Manager) – In place of Program Manager

Katherine Salmon (Chair)

Tiffany Finley (Vice Chair)

Brad Kilgore (Secretary)

Stacey VanLandingham

Carlos Gandia

Charles Brown

Elizabeth Marzec (Program Manager) – Absent

**II. Approval of Minutes – May 2022**

Motion to approve by Tiffany, seconded by Carlos; all approved.

**III. Citizen Communication**

None

**IV. Review**

Nothing to review

**V. New Business – Discussion and Possible Action**

**A. “Art in Parks” Public Art Plan**

Stacey and Carlos are leads for the Public Art Plan. Stacey stated that the citizens interested in assisting with the Art in Parks plan, Patricia and Edith, are out of country and unable to coordinate at this time. Names and contact info will be shared to increase visibility and coordination. The timeline to complete the Art Plan is August. On July 14<sup>th</sup> at Sip, Shop, and Stroll, parks members are going to engage the community to get their input. Motion to approve community engagement and tentative timeline for Art Plan completion by Tiffany, seconded by Brad, all approved. Stacey and Carlos to set up subcommittee to also assist with the Art Plan. Friends of Elgin Parks to assist w/ the subcommittee. Jack Kimbro will also be brought in to assist w/ the Art Plan. Art that is displayed on private property will not be considered as part of the Parks Art Plan since the piece is on private property. The piece can be mentioned as part of an art walk, but Parks will not take any consideration, action, or responsibility for the piece. An email thread has been started to continue to coordinate and work on the Art Plan and fill in the gaps. It is recommended that we ask for public engagement w/ the assistance of Clever Tiger on the upcoming Skate Day fundraiser.

**B. Park Histories Update**

Stacey w/ the help of others is working on Thomas Park and Veterans Memorial Park to find information w/ the help of the Elgin Courier to gather as much information as possible. Amy requested that Stacey look into the naming of Veterans Memorial Park.

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**VI. Reports from Parks Director and Staff**

**A. Volunteer Recognition, Retention and Rewards Program**

The board does not have any changes to the newest doc supplied at the meeting and recommends moving forward. A volunteer orientation is scheduled for every other Saturday if enough people signed up to volunteer. Sign up is required before attending the volunteer orientation.

**B. Veterans' Memorial Park Status Update**

City council is going to review the recommendation for professional services on July 5<sup>th</sup> to confirm construction documents and take conceptual designs to actual plans. The full bid will not be completed but will focus on the 200 block and/or anything else that can be added to assist w/ future development. Cost estimation and project completions will be more accurate once professional services are implemented. The sidewalks on the 200 block are continuing to be installed and will be completed soon.

**C. Friends of Elgin Parks**

We have half of the paperwork from Megan Gonzalez (Friends of Elgin Parks Finance Chair) and it has been digitized, but we are still missing some information from Gena Carter (Friends of Elgin Parks President). Friends' officers are awaiting the rest of the documents to be supplied. So far only cash and checks are allowed to be received for donations until the financial info is released to allow for online, money transfer app, and QR code donations. Is the Charter online? Who is the Treasurer? Secretary? Recommended to get them involved. The charter should be public records filed w/ the Secretary of State. The downside of Friends of Elgin Parks has never managed a grant larger than \$5000 and with the lack of current members may not play in favor for the group unless more changes are made.

**D. Recreation Center and Park Operations Updates**

Classes are going great, though we are still looking for instructors to lead some fitness classes for our senior citizens on Mondays, Tuesdays or Wednesdays – we currently have Thursdays, Fridays and Saturdays.

**E. Parks & Recreation Events, Programming and Classes**

- a. Catch & Release Fishing at Morris Memorial Pond – Friday, June 17<sup>th</sup> from 5:00PM – 7:00PM
  - i. We need volunteers to help the kids with this!
- b. Juneteenth on Juneteenth – Sunday, June 19<sup>th</sup>
  - i. Community Services needs volunteers for this Sunday's Juneteenth on Juneteenth event – please consider joining us and lending a helping hand for this very special occasion.
  - ii. <https://www.signupgenius.com/go/30E0C4DAFA82FAAF94-thomas>
- . Go Skate Day Fundraiser at the Elgin Recreation Center – Tuesday, June 21<sup>st</sup> from 6:00PM – 9:00PM
  - i. We need volunteers to help with the different booths!
- . Western Days ETX150 Community Mural

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- i. Community Services is excited that there will be an ETX150 Community Mural being painted during Western Days! We would love some additional hands on site to help manage the volunteer artists (community members!)
- ii. <https://www.signupgenius.com/go/30E0C4DAFA82FAAF94-etx150>

Pool is going great! There are enough lifeguards for pool functions.

**VII. Announcements**

A. Upcoming Events:

National Go Skate Day – Tuesday, June 21<sup>st</sup> from 4PM – 9PM @ Elgin Rec Center back parking lot → This will be a big fundraising event for Parks to grow their skate footprint

**Next meeting date: July 21<sup>st</sup>, 2022 at 5:30 PM @ Civic Center (Elgin Public Library)**

**VIII. Adjournment** – Motion to adjourn made by Brad, seconded by Carlos; all approved. Meeting adjourned at 6:34 PM.

Attest,

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Katherine Salmon, Chair  
Parks and Recreation Advisory  
Board



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Brad Kilgore, Secretary  
Parks and Recreation Advisory  
Board